

# MEMORANDUM

TO: Executive Session Review Committee  
FROM: Sarah Ann Long  
DATE: October 14, 2009  
RE: Meeting Agenda  
Monday, October 19, 2009  
4:15 p.m. – System Center

The following items have been placed on the agenda:

1. Call to Order – Kathy Caudill, Chair
2. Roll Call
3. Approve draft minutes from September 14, 2009 meeting
- \*4. Adjournment to executive session pursuant to 5 ILCS 120/2(c )(21) to discuss minutes of meetings lawfully closed under the Open Meetings Act for the purposes of the semi-annual review of the minutes as mandated by 5 ILCS 120/2.06.
5. Reconvene in open session.
6. Discussion regarding recommendations to NSLS regarding executive session tapes and closed meeting minutes.
7. Other
8. Adjournment

\*Indicates that a motion is needed; r\* indicates a roll call vote is needed.