

# MEMORANDUM

TO: Executive Session Review Committee

FROM: Sarah Ann Long

DATE: September 18, 2009

RE: Meeting Agenda  
Monday, September 21, 2009  
5:30 p.m. – System Center

The following items have been placed on the agenda:

1. Call to Order – Kathy Caudill, Chair
2. Roll Call
- \*3. Adjournment to executive session pursuant to 5 ILCS 120/2(c )(21) to discuss minutes of meetings lawfully closed under the Open Meetings Act for the purposes of the semi-annual review of the minutes as mandated by 5 ILCS 120/2.06.
4. Reconvene in open session.
5. Discussion regarding recommendations to NSLS regarding executive session tapes and closed meeting minutes.
6. Public Comment
7. Other
8. Next meeting: Monday, October 19, 2009 at 4:15 p.m. at NSLS
9. Adjournment

\*Indicates that a motion is needed; r\* indicates a roll call vote is needed.