

# MEMORANDUM

TO: NSLS Board Development Committee

FROM: Sarah Ann Long

DATE: October 13, 2009

RE: Meeting Agenda  
Monday, October 19, 2009  
6:00 p.m. - System Center

The following items have been placed on the agenda:

1. Welcome and Introductions – Richard Lee, Chair
2. Approve draft minutes from March 20, 2009 meeting (Exhibit 2 – Attached)
3. Review of Charge to Committee:  
*“To plan, initiate, organize, and evaluate activities for Board education and effectiveness.”*
4. Discussion of Possible Skills/Training Needs for NSLS Board Members
5. Other
6. Next Meeting: TBD
7. Adjournment