

MEMORANDUM

TO: NSLS Management Affairs Committee

FROM: Sarah Ann Long

DATE: December 30, 2008

RE: Meeting Agenda
Monday, January 5, 2009
7:00 p.m. – System Center

The following items have been placed on the agenda:

1. Welcome and Introductions – Kathy Caudill, Chair
2. Approve draft minutes from November 10, 2008 meeting (Exhibit 2 – Attached)
3. Update on delivery (Exhibit 3 – Attached)
4. Approval of new cleaning company (Exhibit 4 – Attached)
5. Status report: Library Partnership Trust
6. Other
7. Next meeting: Monday, February 9, 2009 at 7:00 p.m. at NSLS
8. Adjournment