

## North Suburban Library System

Meeting, Board of Directors 2008-2009  
Monday, April 27, 2009  
Skokie Public Library

Draft –  
Subject to Approval

### Minutes

1. CALL TO ORDER

President Mosshamer called to order the regular April meeting of the NSLS Board of Directors at 7:04 p.m.

2. PLEDGE OF ALLEGIANCE - Waived in absence of an American flag.

3. ROLL CALL

Directors Present: Baker, Berman, Caudill, Forte-Scott, Garland, Lawlor, Lee, McWilliams, Mosshamer, Ower, Stewart, Zelenka

Directors Absent: Ente, Larson, Siegel

Present: Illinois State Library Consultant, Cyndy Colletti

4. MINUTES OF PREVIOUS MEETINGS

\*a. THE MINUTES OF THE PREVIOUS MEETING on March 23, 2009 (Exhibit 4.a.) accepted as presented. The motion was seconded and approved with a unanimous voice vote.

5. REPORTS: OFFICERS

a. President Mosshamer – Reported that he attended Illinois Library Day in Springfield and commented on the relaxed atmosphere among the legislators visited.

b. Vice President Caudill – Attended the “Do the Dewey” event at Des Plaines Public Library.

c. Secretary Berman – Reported that she attended the Friends luncheon at Ela Area Public Library and that Barbara Rinella performed.

\*d. Treasurer Stewart introduced the TREASURER’S REPORT (Exhibits 5.d.1. – 5.d.5.)

1. Wire Transfers for the month of March, 2009 (Exhibit 5.d.1.)

2. Statement of Revenues and Expenditures from March 1 – March 31, 2009 (Exhibit 5.d.2.)
3. Schedule of Expenditures – Budget and Actual from March 1 – March 31, 2009 (Exhibit 5.d.3.)
4. Statement of Revenues and Expenditures from March 1 – March 31, 2009 (Exhibit 5.d.4.)
- \*5. A vote is needed to ratify Checks/Voucher Register issued from March 1 – March 31, 2009 (Exhibit 5.d.5.)

Treasurer Stewart moved to RATIFY THE CHECKS/VOUCHER REGISTER (Exhibit 6.d.5.) as presented. The motion was seconded by Director Zelenka and carried with a unanimous voice vote.

6. REPORT: EXECUTIVE DIRECTOR

- a. Executive Director Long reported that the Library Partnership Trust (LPT) Board met earlier in the evening. Revised LPT bylaws were approved which call for expanding the LPT Board by two positions. The Executive Director, President and Treasurer of NSLS must be on the LPT Board. The LPT Board reviewed financials and approved checks. The next LPT Board meeting is scheduled for May 18 at 6:00 p.m. at the System Center.
- b. Executive Director Long gave an update of work of the System Standards Review Committee. Results to date have been posted on Web Junction website. There will ultimately be seven standards and the process will be finished in 2009.
- c. Executive Director Long reported that she posted a report on Illinois Library Day events in Springfield.

7. REPORTS: COMMITTEES, TASK FORCES, LIAISONS

- a. Board Development Committee; Betsy Larson, Chair  
Did not meet.
- b. Executive Committee; Skip Mosshamer, Chair

President Mosshamer reported that the Executive Committee met on April 9 to review performance of the Executive Director. The committee gave Executive Director Long a positive report including a summary of the board's findings, specific quotes about her qualities, and a list of adjectives which describe her and her performance. The Executive Director's compensation will be discussed at the May Board meeting.

c. Finance Committee; Christopher Stewart, Chair

Treasurer Stewart reported that the revised budget format is more user-friendly, depicting only a “general fund” and an “enterprise fund.”

d. Legislative Committee; Dayle Zelenka, Chair

1. Director Lawlor provided background for a script for second visits to legislators including educating legislators on what systems do and asking for full funding on public and school per capita grant and system grant. Director Lawlor also recommended putting capital projects on the Governor’s website: [www.illinois.gov/recovery](http://www.illinois.gov/recovery), focusing on the Departments of Commerce and Economic Opportunity, mentioning the ROI studies for NSLS and other regional library systems (ILSDO).
2. Executive Director Long reported that there will be an orientation session on April 30 for those going to National Library Legislative Day in Washington DC.

e. Management Affairs Committee; Kathy Caudill, Chair

- r\*1. Vice President Caudill reported on the NSLS Work Plan and recommended approval by the Board. Since the motion came from the committee no second was required. It was approved by unanimous roll call vote.
- r\*2. Vice President Caudill reported on NSLS Budget FY2010 and recommended approval by the Board. Since the motion came from the committee no second was required. It was approved by unanimous roll call vote.

f. Nominating Committee

Director Garland reported that the Nominating Committee will meet on April 28 to nominate a tentative new slate of officers and members of the FY2010 Nominating Committee, pending the outcome of the May board election.

8. REPORT: CONSULTANT, ILLINOIS STATE LIBRARY, CYNDY COLLETTI

- a. Consultant Cyndy Colletti reported on various State of Illinois initiatives.

9. UNFINISHED BUSINESS

None.

10. NEW BUSINESS

11. COMMUNICATIONS

Executive Director Long reported that Director Larson had surgery and will return at the May Board meeting.

Director Forte-Scott reported that the Schaumburg Township District Library revised its policy regarding patrons with offensive odors. Director Forte-Scott also attended Tartan Day in Hoffman Estates on April 18.

Director Zelenka reported that he will be relocating to Minnesota on May 27 but will attend the May Board meeting.

Director Stewart reported that he has successfully defended his dissertation and has earned his PhD.

12. PUBLIC COMMENT

Guests included Carol Barnes, Palatine Public Library District Trustee; Jack Neymark, Glenview Public Library Trustee; and Doris Wagner, Indian Trails Public Library District Trustee.

13. OTHER

None

\*14. ADJOURNMENT

Meeting adjourned at 8:08 p.m.

\* This symbol indicates that a vote was needed; r\* indicates a roll call vote was needed.